



Dear Scholarship Recipient,

## **Congratulations on your scholarship award!**

Prior to the release of any scholarship funds, we must receive the following:

1. Thank you note written to your scholarship donor
2. Completed Disbursement Form
3. Class schedule as proof of enrollment
4. You can submit these documents via:
  - ✓ Mail to our office
  - ✓ Email ([jackie.wolfe@stlucieschools.org](mailto:jackie.wolfe@stlucieschools.org))
  - ✓ Drop off at our office

Once you submit the required documentation, it can take up to 4-6 weeks for the scholarship funds to appear in your account.

***If you have any questions, please contact:***

Jackie Wolfe  
Program Manger  
9461 Brandywine Lane  
Port St. Lucie, FL 34986  
772-429-5505

